ACADEMIC AFFAIRS

SENIOR VICE PROVOST FOR ACADEMIC AFFAIRS: OFFICE OF UNDERGRADUATE ADMISSIONS

UNIVERSITY OF MICHIGAN

Executive Director and Associate Vice Provost
T. Spenser
517600

- **Assistant to Associate Vice Provost**: S. Kuhn
- **Meeting/ Special Events Planner**: N. Silver (60%)

- **Manager of Business Services**: K. Alber-Drake
  - **Senior Accountant**: D. Mills
  - **HR Generalist**: A. Truckey
  - **Office Services Assistant**: C. Ratcliff
- **Administrative Assistant**: M. Young
- **Managing Director**: E. Sanders
  - **Recruitment Coordinator—California**: C. Biebuyck
  - **Associate Director, Recruitment**: K. Cox
    - **Assistant Director, In-State and TSF**: K. Bryant
      - **Recruitment Coordinator**: J. Gracon
      - **Admissions Counselors**: C. Crapps, L. Orr, J. Rubio, H. Gire, M. Oelke, L. Fields
    - **Associate Director, Alumni**: J. VanHecke
      - **Administrative Assistant**: M. Casavona
    - **Assistant Director, Application Review and Training**: M. Purdy
      - **International Recruitment Coordinator**: C. Gould
      - **Application Review Specialist**: R. Webb
      - **Senior Recruitment Coordinator**: OPEN
      - **Application Review Specialist**: S. Barritt (7mo), M. Carrillo (7mo), A. Martin (7mo), T. Pokela (7mo), E. Quinn (7mo), J. Rogers (7mo), D. Sleeman (7mo), T. Williams (7mo)
    - **Associate Director, Detroit Office**: T. Winfrey
      - **Senior Recruitment Coordinator**: D. Byrd
      - **Senior Admissions Counselor**: S. Cavin
      - **Admissions Counselor**: OPEN
      - **Administrative Assistant**: M. Hollins
    - **Assistant Director, Outreach and Visitor Center**: B. Lis
      - **Recruitment Coordinator**: M. Fox, J. Gore, M. Poe
      - **Recruitment Coordinator**: OPEN
      - **Customer Service Assistant**: D. Seamon
      - **Admissions Counselor**: L. Miller, J. Smith, K. Thostenson, E. Woods
    - **Administrative Assistant Programming**: OPEN
    - **Intern**: A. Mael, A. Balabuch, K. Lebiacks, J. Poliak, OPEN
  - **Senior Associate Director, Systems and Research**: C. Grigger
    - **Business Systems Analyst Senior**: P. Mandair (80%), M.D. Walton
    - **Business Systems Analyst Intermediate**: M. Heim (90%)
    - **Desktop Support Specialist Senior**: C. Litvin
      - **Desktop Support Specialist Intermediate**: J. Hall
  - **Senior Associate Director, Processing**: S. Lindsley
    - **Administrative Assistant**: N. Elliott
    - **Data Entry Senior Supervisor**: B.L. Pruitt
      - **Data Entry and Credit Evaluation Team Leader**: M. Novak
      - **Data Control Clerk Senior**: H. Zakhary (9mo)
      - **Data Control Clerk Intermediate**: D. Knox (7mo)
      - **Data Entry Operator Senior**: L.S. Clark, T. Vendittelli (9mo), M. Villnskaia (7mo)
      - **Data Entry Operator Intermediate**: L. Zheng (9mo), M. Bartlett
      - **Credit Evaluator**: D. Billings, D. Brooks, B. Villa, L. Brehm
      - **Data Entry Operator Associate**: D. Burr (7mo), S. Dunnigan (7mo), L. King (7mo), S. Kotrys (7mo), F. Lindsey (7mo), E. Pease (7mo), OPEN (7mo), OPEN (7mo)
    - **Document Management Supervisor**: R. Frederick
      - **Data Control Team Leader**: C. Campion
        - **Data Control Clerk Senior**: K. Tiggs
        - **Data Control Clerk Intermediate**: M. Dawson
        - **Data Control Clerk Associate**: OPEN (7mo), L. Donnelly (7mo), R. Galka (7mo), D. Ogletree (7mo)
      - **Data Control Team Leader**: J. Kominek
        - **Data Control Clerk Intermediate**: D. McCracken (9mo)
        - **Data Entry Operator Senior**: D. Moore
        - **Data Entry Operator Intermediate**: D. Kidd, L. King (9mo)
        - **Data Entry Operator Associate**: D. Pawlik (7mo)
- **Director of Marketing and Communication**: B. Erikson-Brown
  - **Assistant Director, Communications**: J. Nordstrom
    - **Graphic Designer**: M. Polly-Crain
      - **Business Systems Analyst**: J. Rising
      - **New Communication Position**: OPEN
      - **New Communication Position**: OPEN
    - **Call Center Supervisor**: J. Glas
      - **Call Center Representative**: I. Meyer (40%)
  - **Clerical Supervisor, Letter Prod**: D. Howlett
    - **Admissions Assistant**: OPEN
    - **Data Entry Operator Senior**: S. Click (7mo)

COLLABORATIVE AGREEMENTS

ALUMNI ASSOCIATION
P. Taylor

LSA FACULTY READER
T. Goodson

LSA FACULTY READER
N. Florida

COE FACULTY READER
D. Tilbury

COE FACULTY READER
G. Meadows

517600 OCTOBER 2011